

## **VOLUNTEER FIREFIGHTER**

### **PURPOSE**

Performs fire fighting, rescue, fire prevention, equipment operation, and equipment maintenance activities to protect life and property. Performs related and other work as required.

### **WORKING CONDITIONS AND EXPECTATIONS**

Work is conducted both in a fire station and in the field. Includes exposure to smoke, odors, fumes, and dust; as well as periodic exposure to dangerous or life threatening situations. Work involves irregular hours during the day and evenings, and on weekdays, weekends, and holidays.

Reserve Firefighters will work a minimum of two 24 hour shifts per calendar month  
Reserve Firefighters must attend two drills a month  
All reserve firefighters will be on an 18 month probation

### **PHYSICAL DEMANDS**

Performs tasks requiring: strength and stamina, such as lifting and moving equipment and objects weighing up to 100 pounds; pushing or pulling objects of up to 100 pounds; sitting, standing, walking on uneven or slippery surfaces, kneeling, bending, twisting, turning, stooping, squatting, grasping and crawling; ascending and descending stairs and ladders; work both inside and outside with exposure to extreme weather conditions, odors, dust and pollen; exposure to chemicals, skin irritants, fumes and solvents; frequent hand and arm motion; hand and finger dexterity sufficient to use small tools; turning and bending neck; the ability to see well enough to read gauges, documents and street maps; accurate depth perception; the ability to communicate verbally, including projecting a voice that can be heard in a noisy environment; the ability to hear and distinguish various sounds, such as alarms, voices of co-workers and warning horns or sirens in both quiet and noisy environments; the ability to stand, walk, bend and reach at, above or below shoulder height for extended periods of time; sustained concentration and prolonged commitment to job tasks; interpersonal skills sufficient to work closely with others on a team; high level cognitive, interpretive or judgment skills; ability to demonstrate flexibility in work environments, performing a variety of frequently changing tasks; ability to plan, negotiate, direct, control and monitor other's activities; and the ability to work alone effectively under stress in situations dangerous to self or others.

**DISTINGUISHING CHARACTERISTICS**

This is the entry level class in the field of fire fighting. It is distinguished from higher level classifications in that incumbents are expected to exercise less discretion and judgment in matters related to work procedures and methods.

**ESSENTIAL JOB FUNCTIONS** – Duties may include, but are not limited to, the following:

Responds to fire, emergency rescue, first aid alarms and public service calls.

Operates a variety of tools, power driven equipment and vehicles related to fire suppression and rescue activities.

Connects and lays hose lines, assists in holding nozzles to direct stream of water; carries and operates chemical fire extinguisher; operates engine pumping equipment as required.

Raises, lowers and climbs ladders; makes forcible entry into buildings when necessary. Ventilates buildings and searches for victims.

Assists in conducting overhaul, salvage and clean up operations.

Operates ventilation equipment; administers first aid.

Cleans, services, inspects and test firefighting equipment and apparatus.

Makes every reasonable effort to continually improve the manner in which the job is performed and increase the quality of service to the public.

May be assigned to drive and operate fire department vehicles.

**OTHER JOB FUNCTIONS**

Assists in the maintenance of clean and orderly conditions in and about the fire station.

Studies Fire Department rules and regulations, fire hazards, fire fighting techniques and related subjects. Participates and assists in administration of on-going training programs; attends drills and staff conferences.

Conducts inspections of buildings, structures, and properties for compliance with building and safety codes; and related City codes.

Answers general questions from the public.

Prepares reports and maintains logs as needed

## **DESIRABLE QUALIFICATIONS**

### **Knowledge and Abilities:**

Knowledge of fire suppression and rescue equipment, tools and devices, and their proper use and maintenance requirements; of modern fire prevention and fire suppression methods, principles, practices and procedures; of work hazards and safety precautions associated with the work; and of first aid and CPR.

Ability to learn the geography of the local area including the location of hydrants, mains; and major fire hazards; to understand and act in accordance with departmental policies and rules; to demonstrate a high degree of mechanical aptitude as required in the operation and maintenance of fire fighting and rescue equipment; to drive fire and rescue vehicles with care and safety in accordance with traffic laws and ordinances; to analyze situations and adopt effective courses of action; to think and act quickly and effectively in emergencies; to learn first aid principles and apply them; to learn technical fire fighting principles and techniques and principles of hydraulics applied to fire suppression. Ability to keep simple records and prepare reports; to understand and carry out oral and written instructions; to establish and maintain cooperative and effective relationships with those contacted in the course of work, and to meet the physical requirements established by the department.

### **Education and Experience:**

Any combination equivalent to experience and education that would likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Education:**

Equivalent to completion of the 12th grade. Related college level training is desirable.

**Experience:**

None

**Licenses, Certificates and/or Other Requirements:**

The candidate shall be at least 18 years of age at the time of appointment.

Must have completed an approved Firefighter I Academy.

Ability to possess and maintain a State of California Emergency Medical Technician Certificate or National EMS Certification card.

Ability to possess and maintain a CPR Certificate.

Ability to satisfactorily complete Dixon Fire Department Recruit Class.

Ability to possess and maintain a valid Class C California Drivers License.

A satisfactory driving record is a condition of initial and continued employment.

Residency within a 30 minute response time to Station 81 is desirable.