



CITY OF DIXON  
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# Accessibility Hardship Request

For Existing Commercial and Public Accommodation Buildings

Job Address \_\_\_\_\_ Date \_\_\_\_\_  
Project Name \_\_\_\_\_  
Application (Permit) Number \_\_\_\_\_ CBC Occupancy Group \_\_\_\_\_  
Owner \_\_\_\_\_  
Applicant \_\_\_\_\_

## WHAT IS THIS WORKSHEET USED FOR?

The provisions of Section 11B-202.4 Exception 8 apply to existing buildings or facilities used as public buildings, public accommodations, commercial buildings or public housing. When these buildings or facilities undergo alterations, structural repairs, or additions, an accessible path of travel must be provided to the specific area of construction.

## WHAT IS A PRIMARY PATH OF TRAVEL ?

The primary accessible path of travel shall include:

1. A primary entrance to the building or facility,
2. Toilet and bathing facilities serving the area,
3. Drinking fountains serving the area,
4. Public telephones serving the area, and
5. Signs.

## HOW TO CALCULATE PATH OF TRAVEL OBLIGATIONS

When the adjusted construction cost of alterations, structural repairs, or additions to existing buildings and facilities within three years of the original alteration does not exceed the valuation threshold\*, the cost compliance with Section 11B-202.4 of the 2022 CBC shall be limited to 20% of the adjusted construction cost of alterations, structural repairs or additions.

1. Adjusted Construction Cost\* (see last page for explanation): \$ \_\_\_\_\_

The **Total Cost of Construction** is the project valuation as verified by the Building Official. New work that requires accessible features shall be included in the project valuation per CBC Section 11B-202.4.

1. Cost of any alterations to this building within the previous three years: \$ \_\_\_\_\_

2. Accumulative Total Cost of Construction (add costs in 1 and 2 above): \$ \_\_\_\_\_

3. Current Valuation Threshold: **\$209,208.00** (as of January 1, 2026)

4. When the Total Cost of Construction (item 3 above) exceeds the Current Valuation Threshold (item 4 above) or the tenant/owner will be a government entity (Title II) complete compliance is required. Provide construction documents for the building and site that show complete compliance.

5. When the Total Cost of Construction (item 3 above) does not exceed the Current Valuation

Threshold (item 4 above), removal of architectural barriers shall be performed in the order required by **CBC 11B-202.4** and apply only to the area of specific alteration. Provide construction documents that clearly show the improvements proposed and the features currently in compliance. Include a cost analysis listing the required 20% to be applied; with the itemized cost of the improvements accordingly.

#### **Path of Travel Improvements – Order required by code 11B-202.4**

In choosing which accessible elements to provide, priority should be given to those elements that will provide the greatest access in the following order:

1. An accessible entrance;
2. An accessible route to the altered area;
3. At least one accessible restroom for each sex or one accessible unisex (single-user or family) restroom;
4. Accessible telephones;
5. Accessible drinking fountains; and
6. When possible, additional accessible elements such as parking, signs, storage and alarms.

*I, as the designer, have visited the site and have determined this building and site are fully accessible. If inspection by the Building Division reveals non-compliance with current accessibility requirements, I will revise this worksheet and the plans and modify the scope of work so that the building and site are in full compliance*

Print: \_\_\_\_\_ Signature: \_\_\_\_\_

**By signing this document I agree to complete the accessibility upgrade items shown throughout this worksheet**

# Suggested Cost Analysis

Fill in **COSTS** column of the table with dollar amounts for those features that require upgrades. Follow the order shown and continue until the total equals or exceeds the amount referenced in item 6 above (20% of valuation). The cost table shall be reviewed and approved by the Building Division.

Amount from item 6 of the worksheet \_\_\_\_\_

1 F/P	<b>PRIMARY ENTRANCE TO REMODELED AREA</b>	<b>COSTS</b>
	<b>Door</b>	
	A. Threshold	
	B. Hardware	
	C. Kick plate	
	D. Strike-side clearance	
	E. Auto Closer	
	F. Landing Placard at building entrance	
	G. Tactile Exit Sign	
	H. Other	
	<b>Subtotal</b>	<b>\$</b>
<b>2 F/P</b>	<b>PATH OF TRAVEL</b>	
	A. Ramps/Handrails Landing	
	B. Stairs/Handrails/Landing	
	C. Elevators/Lifts	
	<b>Exit Doors</b>	
	A. Change out door	
	B. Threshold	
	C. Elevators	
	D. Hardware	
	D. Kick plate	
	E. Strike-side clearance	
	F. Signs and Identification (Braille)	
	G. Other	
	<b>Subtotal</b>	<b>\$</b>
<b>3 F/P</b>	<b>RESTROOMS SERVING REMODELED AREA</b>	
	A. Enlarge restroom	
	B. Enlarge door(s)	
	C. Strike-side clearance	
	D. Door symbols	
	E. Signs and Identification (Braille)	
	F. Replacement or Relocate plumbing fixtures (specify)	

	G. Grab bars (bars and backing)	
	H. Other	
	<b>Subtotal</b>	\$
<b>4 F/P</b>	<b>PUBLIC TELEPHONES</b>	
	A. Retrofit Existing	
	B. Additional for Compliance	
	C. Other	
	<b>Subtotal</b>	\$
<b>5 F/P</b>	<b>DRINKING FOUNTAINS</b>	
	A. Replace drinking fountain	
	B. Relocate existing drinking fountain	
	C. Provide alcove	
	D. Add wing walls and/or floor treatment	
	E. Other	
	<b>Subtotal</b>	\$
<b>6 F/P</b>	<b>SITE</b>	
	A. Access From Public Way	
	B. Accessible Parking Stall	
	C. Access From Van accessible Stall	
	D. Accessible Route To All Exits	
	E. Access Aisles	
	F. Detectable Warnings	
	G. Curb Ramps	
	H. Ramps	
	I. Stairs	
	J. Other	
	<b>Subtotal</b>	\$
	<b>GRAND TOTAL</b>	\$

\***Adjusted Construction Cost:** Total monies needed for the project (including the costs of providing or complying with disabled access requirements associated with the project), minus permitting costs, minus architectural fees/costs, minus development fees, minus disabled access upgrade costs.