

City of Dixon
Community Development Dept
600 East A Street
Dixon, CA 95620



Planning Division
(707) 678-7000
www.cityofdixon.us
PlanningDepartment@cityofdixon.us

ESTABLISHED 1878

PLANNING APPLICATION

FOR PLANNING OFFICE USE ONLY

Filing Date: _____

Project #: _____

Filing Fees: _____

Receipt #: _____

Application Type:

Application Type (Cont'd):

- _____ Accessory Dwelling Unit
- _____ Pre Application
- _____ Determination of Permitted Use
- _____ Time Extension
- _____ Conditional Use Permit
- _____ Temp Use Permit

- _____ Design Review
- _____ Sign Permit
- _____ Sign Program
- _____ Modification
- _____ Variance
- _____ Other _____

- _____ Tentative Map (4 or fewer lots)
- _____ Tentative Map (5+ lots/Condo Map)
- _____ Vesting Tentative Map
- _____ Lot Line Adjustment/Consolidation
- _____ Certificate of Compliance
- _____ Planned Development
- _____ Rezoning (Map Amendment)
- _____ Rezoning (Text Amendment)
- _____ Pre Zoning
- _____ Annexation
- _____ General Plan Amendment

Level of Review

Type of Project

- _____ Staff
- _____ Planning Commission
- _____ City Council

- _____ Residential
- _____ Non-Residential
- _____ Mixed Use

PROJECT INFORMATION

Project Name: _____

Site Address: _____ Assessor's Parcel Number(s): _____

Building Floor Area (Existing): _____ Site Area (acres) _____

Building Floor Area (Proposed): _____ Lot Coverage (Proposed): _____

Zoning: _____ General Plan: _____

CONTACT INFORMATION

Applicant Name: _____ Company: _____

Applicant's Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ E-mail: _____

Applicant's Signature: _____ Date: _____

Property Owner: _____ Company: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____ E-mail: _____

Prop Owner's Signature: _____ Date: _____

PROJECT DESCRIPTION

Briefly describe your proposal, including any requested use, modification, and/or variance (attach additional sheets if necessary):

NOTICE TO ALL APPLICANTS:

1. Applications submitted for review will be processed in accordance with Section 65941 of the California Government Code.
2. All forms must be completely filled out and signed, all fees must be paid, and supplemental information provided before the application will be deemed complete and processed. Supplemental information that must be submitted with this application form is listed in the attached submittal requirements by type of application.
3. Filing fees are non-refundable.
4. Submitting an application is not a guarantee of approval. Approval of projects is contingent on meeting required findings or other requirements of the General Plan, Zoning Ordinance or Specific Plan or Municipal Code.
5. The State of California requires the payment of a fee to the State Department of Fish and Wildlife, as a condition for filing Notices of Determination required by the California Environmental Quality Act (Stats. 1990, ch 1706). The fee as of 2024 is **\$2,916.75** for a Negative Declaration/Mitigated Negative Declaration, or **\$4,051.025** for an Environmental Impact Report (EIR). These fees are adjusted annually by the State of California. A **\$50** administrative charge will also be collected with the fee. Checks shall be addressed to Solano County.

INDEMNIFICATION

To the fullest extent permitted by law, Applicant agrees to defend, indemnify, and hold harmless the City and its officers, agents, contractors, consultants, and employees (collectively, "City") from any and all liability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation), including any appeals thereto (collectively, "proceeding") brought against the City with regard to any approvals issued in connection with the application(s) by the City, including any action taken pursuant to the California Environmental Quality Act. Applicant shall execute an indemnification agreement memorializing this indemnification requirement.

Applicant's initials _____ Date: _____

CERTIFICATION:

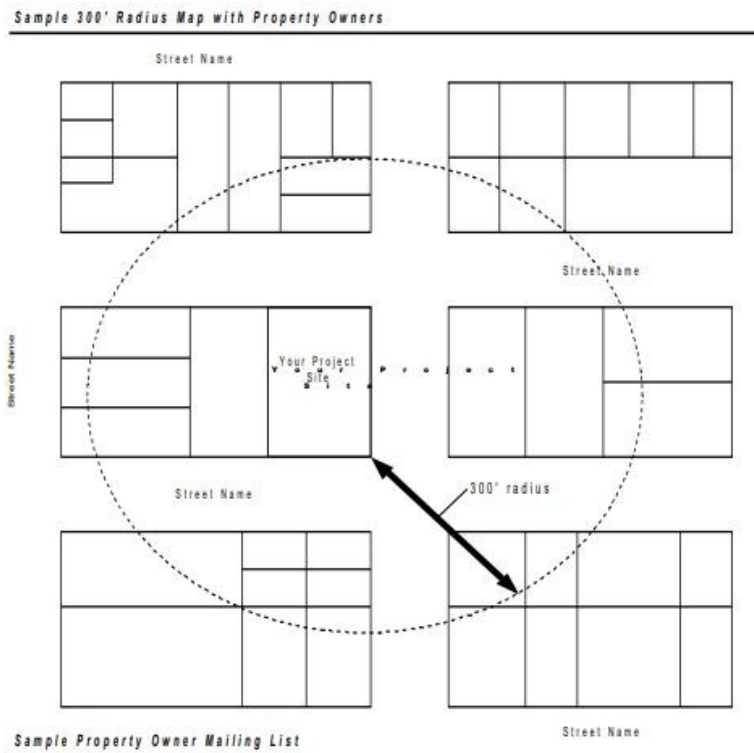
I hereby certify that I am the applicant agent named herein and that I am familiar with the rules and regulations with respect to preparing and filing this petition for discretionary action, and that the statements and answers contained herein and the information attached are in all respects true and accurate to the best of my knowledge and belief.

Applicant's Signature: _____ Date: _____

MAILING NOTICE REQUIREMENTS

The City of Dixon requires that all applications submitted for Staff or Planning Commission review shall include a list of the current owners of property within 300 feet of the project site (500 feet for Design Review applications). The list must include the property owners' names, addresses, and Assessor's Parcel Number. Preparation, verification, and submission of the property owners list is your responsibility as the applicant. The list must be certified by a title insurance company as being from the most recent County tax roll.

Following are the requirements for mailing lists. Your application cannot be deemed complete without the mailing list, labels, and base map. Please submit base maps at the same scale used by the Assessor's Office and a copy of the Assessment Roll. On the base map, the subject property must be outlined in red and noted as the subject parcel(s). An additional red line must be drawn at a 300 foot radius (500 feet for Design Review applications) from the subject parcel(s). The figure below shows how the maps should be prepared and how the 300/500 foot radius as determined.



APN: 000-000-000
Mr. Jones
123 Jones Drive
Dixon, CA 95620

APN: 000-000-000
Mr. John
234 Apple Drive
Dixon, CA 95620

APN: 000-000-000
Mr. & Mrs. Lee
987 Plant Way
Dixon, CA 95620

APN: 000-000-000
Ms. Johnson
100 Jones Drive
Dixon, CA 95620

APN: 000-000-000
Mr. Lopez
230 Apple Drive
Dixon, CA 95620

APN: 000-000-000
Mr. & Mrs. Chambers
985 Plant Way
Dixon, CA 95620

If your application requires a public hearing, you should be present at the meeting to briefly explain your request and answer questions. Failure to attend may delay the review process and require that your application be continued. If you desire notice of the meeting to be sent to parties other than the applicant and property owner, please include their name(s) and address(es) on the mailing list.

**COMMUNITY DEVELOPMENT DEPARTMENT
HAZARDOUS WASTE AND SUBSTANCES STATEMENT**

Pursuant to Section 65962.5 (f) of the California Government Code, an applicant must submit the Following Statement before City staff can determine if your development application is complete. The completed statement needs to accompany your project application at the time of its submittal.

A copy of the List of Hazardous Waste and Substance Sites is available for review at the Planning Division

PART I

Name of Project: _____

Name of Applicant _____

Is the project identified on the development application contained on the lists compiled pursuant to Section 65962.5 of the Government Code? Check the appropriate box

Yes No

PART II

Assessor's Parcel Number: _____

Specify the list consulted pursuant to Section 65962.5: _____

Regulatory Identification Number: _____

Date of List: _____

PART III

Please sign and date that the information above is true and correct.

Applicant Signature: _____ Date: _____