

# FACILITY RENTAL

Date Requested/Fecha Deseada: \_\_\_\_\_ Day of the week/Día de la semana: \_\_\_\_\_

Facility/Sitio: \_\_\_\_\_

## BBQ AREAS

FOR GROUPS OF 30 OR LESS **ONLY**

\_\_\_\_\_ BBQ II (Hall Park-by skate park)  
\_\_\_\_\_ Conejo BBQ  
\_\_\_\_\_ Patwin BBQ  
\_\_\_\_\_ Veterans BBQ  
\_\_\_\_\_ Bowen Park BBQ

FOR GROUPS 30+

\_\_\_\_\_ BBQ I (Hall Park-by pool)  
\_\_\_\_\_ Hall Park Amphitheater- No gazebo area  
\_\_\_\_\_ Northwest BBQ

## FIELDS

\_\_\_\_\_ Baseball Field #1 (Mindy Field)  
\_\_\_\_\_ Baseball Field #2  
\_\_\_\_\_ Baseball Field #3  
\_\_\_\_\_ Baseball/Multi-Use Field #4  
\_\_\_\_\_ Diamond #1  
\_\_\_\_\_ Diamond #2  
\_\_\_\_\_ Diamond #3  
\_\_\_\_\_ Multi-Use Field #1,2,3

\_\_\_\_\_ East Multi-Use Field (behind tennis courts)  
\_\_\_\_\_ Larson Field  
\_\_\_\_\_ Lower Field  
\_\_\_\_\_ Rotteveel Field  
\_\_\_\_\_ Jim B. Stevens Arena  
\_\_\_\_\_ Salaber Field (All Weather Synthetic Play Field)

**48 business hours advance notice needed for all rentals.**

Time/Hora: \_\_\_\_\_ to/a \_\_\_\_\_ Type of Activity/Tipo de Actividad: \_\_\_\_\_

Number of People/Número de Personas: \_\_\_\_\_ **50+ people, organized practices, games, leagues, tournaments, commercial rate applies, and insurance required. Precio comercial se aplica para 50+ personas, practicas organizadas, juegos, ligas, torneos y seguro requerido.**

Organization/Organización: \_\_\_\_\_ (If applicable/si es aplicable)

Address/Dirección (No P.O. Box): \_\_\_\_\_ CA \_\_\_\_\_

Home Phone Number/Número de Teléfono de Casa: \_\_\_\_\_

Other Phone Number/Otro Número de Teléfono: \_\_\_\_\_

Bouncy House Apparatus/Casa de Brinco Inflable: Yes/Sí \_\_\_\_\_ No \_\_\_\_\_ (Insurance required)

Pony Rides or Petting Zoo/Paseos de Caballito o Zoologico de Animales: Yes/Sí \_\_\_\_\_ No \_\_\_\_\_ (Insurance required)

Dog Event/Evento de Perros: Yes/Sí \_\_\_\_\_ No \_\_\_\_\_ (Insurance required)

Organized Practice, Games, League or Tournament/ Practicas Organizadas, Juegos, Ligas,y Torneos:

Yes/Si \_\_\_\_\_ No \_\_\_\_\_ (Insurance required/seguro requerido)

## See Below for Insurance Information:

You are **required** to provide commercial general liability insurance **48 business hours** before your rental date if you marked (yes) to any of the above questions and in other circumstances. **If you fail to comply with the required insurance, you will be prohibited from placing those items on City property. (Example: bouncy house apparatus, pony rides, petting zoo, dog events, organized games, tournaments, etc.)**

## Required language for Liability Insurance certificate:

Insurance evidencing current and valid commercial general insurance of not less than \$1 million single limit and \$2 million combined limit, with the "CITY OF DIXON, and its officers, employees, agents, and volunteers additionally insured under policy number."

Name/Nombre: \_\_\_\_\_ Signature/Firma: \_\_\_\_\_

## FACILITY RENTAL RATES

*Effective July 1, 2025*

*Resolution No. 25-048*

| Facility                        | Resident   | Non-Resident | Commercial/Tournaments<br>Groups of 50+ |              |
|---------------------------------|------------|--------------|-----------------------------------------|--------------|
|                                 |            |              | Resident                                | Non-Resident |
| Amphitheater                    | \$28.00/hr | \$35.00/hr   | Either resident or non-resident         |              |
| Barbeque Area                   | \$35.00/hr | \$43.75/hr   | \$70.00/hr                              | \$78.75/hr   |
| Multi-Use Field                 | \$35.00/hr | \$43.75/hr   | \$70.00/hr                              | \$78.75/hr   |
| Softball/Baseball Field         | \$27.00/hr | \$33.75/hr   | \$54.00/hr                              | \$60.75/hr   |
| Lighted Multi-Use Field         | \$57.00/hr | \$71.25/hr   | \$114.00/hr                             | \$128.25/hr  |
| Lighted Softball/Baseball Field | \$49.00/hr | \$61.25/hr   | \$9800/hr                               | \$110.25/hr  |

### ***Jim B. Stevens Arena***

*Effective July 01, 2025*

*Resolution No. 25-048*

### ***Salaber Field***

*Effective July 01, 2025*

*Resolution No. 25-048*

|                                 | First Hour | Each Additional Hour                                |                                             | Field Only                                       | Field w/ Lights                                 |
|---------------------------------|------------|-----------------------------------------------------|---------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| Resident                        | \$72.00    | \$42.00                                             | Resident                                    | \$72.00/hour                                     | \$94.00/hour                                    |
| Non-Resident                    | \$90.00    | \$52.50                                             | Non-Resident                                | \$90.00/hour                                     | \$117.50hour                                    |
|                                 |            | Resident: \$144.00/hr<br>Non- Resident: \$162.00/hr | Commercial (2 hr. min required)             | Resident: \$143/hr<br>Non-Resident: \$180.00/ hr | Resident: \$188/hr<br>Non-Resident: \$235.00/hr |
| Commercial (2 hr. min required) |            |                                                     | Local Non Profit<br>501(c)(3) Organizations | \$54.00/hour                                     | \$70.50/hour                                    |

**A maximum of 4 weeks may be rented at any one time.**

## RENTAL DEADLINES

*Resolution No. 10-045*

| Day Requested | Deadline to Reserve |
|---------------|---------------------|
| Monday        | Wednesday by 5 p.m. |
| Tuesday       | Thursday by 5 p.m.  |
| Wednesday     | Friday by 5 p.m.    |
| Thursday      | Monday by 5 p.m.    |
| Friday        | Tuesday by 5 p.m.   |
| Saturday      | Wednesday by 5 p.m. |
| Sunday        | Wednesday by 5 p.m. |

## PARK INFORMATION

|                    | Restrooms   | Electricity | Water |
|--------------------|-------------|-------------|-------|
| BBQ I              | Yes         | No          | No    |
| BBQ II             | Yes         | No          | No    |
| Conejo BBQ         | No          | No          | No    |
| Northwest Park BBQ | Yes         | No          | No    |
| Patwin BBQ         | Porta-Potty | No          | No    |
| Veterans BBQ       | Porta-Potty | No          | No    |
| Bowen Park BBQ     | No          | No          | No    |

Upon CITY approval, renter may arrange delivery of portable restroom of their choice and responsibility. Must be placed at designated location identified by CITY. Delivery no sooner than 24 hours prior to rental day and pick-up of unit must be no more than 24 hours after date of rental.

## PARK FACILITY RENTAL RULES AND REGULATIONS

It is the goal of the City of Dixon to provide to its residents park facilities that are safe, usable, and aesthetically pleasing. The City has several facilities within the various parks that are available for rent by the general public. In order to continue to provide this service and to offer each resident a pleasant experience, the City must have your cooperation with following the park rules.

Please review the rules and sign at the bottom confirming that you fully understand the rules governing the use of park facilities.

1. No vehicles are permitted to drive on the turf at any park site without express written permission from the Director of Public Works. This specifically includes driving across the grass to unload supplies at a BBQ site.
2. No alcohol is permitted in any park.
3. No glass containers are allowed in the parks.
4. Trash receptacles are located at each park site. These receptacles may become full from normal park use. It is the responsibility of the renters to bring extra trash bags in order to clean the site after rented use.
5. The party renting the facility is responsible for the actions of individuals attending the function.
6. Costs of extra clean-up time, repairs to or replacement of equipment will be billed to the party renting the facility.
7. User groups are responsible for set-up, takedown, and clean up of the rented facility within the rented time.
8. If renting the Arena, only tennis shoes or artificial turf shoes are allowed on the turf surface.
9. Groups of 50 or more people plus organized practices, games, leagues, and tournaments require commercial rental rates and liability insurance.

I understand and agree to the conditions listed above:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I also agree to:

- A. To hold the City of Dixon, its City Council and individual members thereof, and all City officers, agents and employees free and harmless from such loss, damage, liability, cost of expense as may arise during or be caused by applicant's use of occupancy of City property.
- B. The use of alcoholic beverages and glass containers in the parks is prohibited (Ord. No. 7813).
- C. Pay the full cost of any loss or damage to City property occurring during applicant's use and agree to clean premises of debris on a daily basis while using the facility. A refundable deposit is required for some facility uses.
- D. NO REFUNDS OR CREDIT WILL BE GIVEN FOR FACILITY RENTAL.
- E. The City of Dixon reserves the right to cancel, postpone, or modify facility rentals. The City may also require that an event permit is acquired from the Dixon Police Department.

Signature: \_\_\_\_\_

COMPLICATIONS DURING YOUR EVENT: Contact Dispatch at 707-678-7080.

## REGLAS Y REGULACIONES DE FACILIDADES DEL PARQUE

Es la meta de la Ciudad de Dixon de proporcionar a sus residentes que las facilidades del parque sean seguras, usables, y agradables. La ciudad tiene varias áreas dentro de sus parques que están disponibles para rentar por el público en general. Para continuar proporcionando este servicio y ofreciendo a cada residente una experiencia agradable, la ciudad debe de tener su cooperación de seguir las reglas del parque.

Por favor repase las reglas y firme al final de esta forma para confirmar que usted entiende completamente las reglas que gobiernan el uso de facilidades del parque.

1. No se permite conducir ningún vehículo en el césped en ningún sitio del parque sin el permiso escrito del Director de Recreación. Esto incluye específicamente conducir a través del pasto para descargar en un sitio del parque.
2. No se permite el alcohol en ningún parque.
3. No se permite ningún envase de vidrio en los parques.
4. Receptáculos de basura están situados en cada sitio del parque. Estos receptáculos pueden llenarse por completo por el uso normal del parque. Es la responsabilidad del que renta el parque de traer bolsas adicionales para levantar la demás basura y dejar el sitio limpio después del uso alquilado.
5. El que renta el parque es responsable de las acciones de los individuos que atienden el evento o función.
6. Los costos de tiempo adicional para la limpieza, reparaciones o de reemplazo del equipo serán cobrados al que renta la facilidad.
7. Los usuarios son responsables de arreglar, desmontaje y limpieza de la área del parque entre el tiempo en que se alquila.

Entiendo y estoy de acuerdo con las condiciones mencionadas anteriormente:

Nombre \_\_\_\_\_ Fecha \_\_\_\_\_

También estoy de acuerdo con :

A. Sostener la Ciudad de Dixon, su Ayuntamiento y miembros individuales, y todos los oficiales de la Ciudad, agentes y empleados libres e inoportunos de tal pérdida, daño, obligación, costo de gastos que pueden surgir de o ser causado por el uso de la ocupación de la propiedad de Ciudad por el candidato.

B. El uso de bebidas alcohólicas o envases de vidrio en los parques es prohibido. (Ordenanza No. 7813)

C. Pagar el costo completo de cualquier pérdida o daño a la propiedad de la Ciudad que ocurre durante el uso del candidato y consentir en limpiar el local de escombros cada día usando la facilidad. Se requiere un depósito reintegrable para algunos usos de facilidades.

D. REEMBOLSOS O CRÉDITOS NO SERÁN DADOS POR ALQUILAR UNA FACILIDAD.

E. La Ciudad de Dixon reserva el derecho de cancelar, posponer, o modificar alquileres de facilidades. La Ciudad también puede requerir un permiso de acontecimiento de ser adquirido del Departamento de Policía de Dixon.

Firma: \_\_\_\_\_

COMPLICACIONES DURANTE SU RENTA: Contacte el Despacho al 678-7080.