



AGENDA

REGULAR MEETING OF THE DIXON CITY COUNCIL

September 15, 2026

**CITY OF DIXON
600 EAST A STREET
COUNCIL CHAMBERS
7:00 P.M.**

NOTICE TO PUBLIC

GENERAL NOTES

- The City of Dixon is committed to providing full access to these proceedings. Individuals with special needs are encouraged to email cityclerk@cityofdixonca.gov, call 678-7000 (voice) or 678-1489 (TTY) at least 48 hours in advance of the meeting to ensure the requested accommodation is readily available at the start of the meeting. The Council Chamber is accessible to individuals in wheelchairs and special hearing assistance devices are provided upon request.
- The City does not produce a verbatim transcription of its proceedings. Anyone who desires a verbatim record of this meeting should call the City Clerk/Recording Secretary in advance of the meeting to discuss acceptable methods of and arrangements for transcription. Such arrangements will be at the sole expense of the individual requesting the record. All meetings are video recorded. DVD copies are available at the Dixon Public Library and at City Hall following the meeting, and meetings are viewable on-line on the City's website at www.cityofdixonca.gov.
- City Council and Commission agenda packets, including all public documents relating to the open meeting and provided to the City Council/Commission, are available for review or copying at City Hall, 600 East A Street, Dixon. A copy is also located at the entrance to the Council Chambers during the meeting, at the Dixon Public Library, 230 North First Street, Dixon, and the Agenda packet is posted on-line on the City's website at www.cityofdixonca.gov.
- Regular City Council and Commission meetings are broadcast live on Cable Television Channel 20 - Government Channel. The meetings can also be viewed live through the City's website at www.cityofdixonca.gov by selecting "View City Meetings and Agendas".

SPEAKER/COMMENT CARDS

At each meeting, the public has the opportunity to address the City Council/Commission on items appearing on the agenda and items not appearing on the agenda, but within the purview of the City Council/Commission.

Persons wishing to address the City Council/Commission (whether on an item listed on the agenda or on a matter not listed on the agenda) are requested to fill out a green "Speaker Card", but are not required to do so.

Persons wishing to comment on an item but not wishing to speak before the City Council/Commission may complete a yellow "Comment Card". Both cards are on the table inside the Council Chambers entrance doors. The Mayor/Chair will read Comment Cards for the record.

PLEASE SUBMIT COMPLETED CARDS TO THE CITY CLERK BEFORE THE ITEM IS CALLED, PREFERABLY BEFORE THE MEETING BEGINS.

AUDIENCE/PUBLIC COMMENT PERIOD (Items not on the Agenda)

The City Council/Commission sets time aside for Audience/Public Comment items not on the agenda but pertaining to the City of Dixon or any other body comprised of or including City Councilmembers or Commissioners. City Council Guidelines limit speaker comments to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or extend the time as necessary.

Please note that State law prohibits the City Council/Commission from either discussion or taking action at this meeting on any matter(s) not listed on the agenda even when raised during the Audience/Public Comment period.

Persons wishing to address the City Council/Commission are requested to fill out and present a green "Speaker Card" to the City Clerk/Recording Secretary, but are not required to do so.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the public hearing is opened, except for public hearing items previously heard and closed to public comment. City Council Guidelines limit each speaker to three (3) minutes. The Mayor/Chair may poll the City Council/Commission or may extend the time as necessary.

After the public has commented, the item is closed to further public comment and brought to the Council/Agency/Commission level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency/Commission. No public hearing will commence after 10:00 p.m. unless approved by the majority of the City Council/Commission.

City Council and City Treasurer Telephone Number:

Mayor Steven Bird

Vice Mayor Jim Ernest

Councilmember Thom Bogue

Councilmember Don Hendershot

Councilmember Kevin Johnson

City Treasurer Simon A. LeBleu

Elected City Clerk Kristin M. Janisch

Website: www.cityofdixonca.gov

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THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT <https://us02web.zoom.us/j/9886211137?pwd=R2dxZ3RkbU9SQXdiUVlIRkc0QlQwZz09&omn=87805853581> AND VIA TELECONFERENCE BY CALLING (669) 900-9128, MEETING ID: 988 621 1137, PASSCODE: 604754 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. TO SPEAK DURING PUBLIC COMMENT VIA VIDEO CONFERENCING CLICK ON "RAISE HAND", VIA TELECONFERENCE PRESS *9.

0. CLOSED SESSION AT 6:00 P.M.

0.0 ROLL CALL

0.1 PUBLIC COMMENT (CLOSED SESSION AGENDA ITEMS ONLY)

0.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9(d):

One Case

Item Initiated By: Melissa Eads, City Manager

Authorized By: Melissa Eads, City Manager

0.3 THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code, § 54957)

Consultation With: Robert Thompson, Police Chief

Douglas L. White, City Attorney

Item Initiated By: Melissa Eads, City Manager

Authorized By: Melissa Eads, City Manager

0.4 CONFERENCE WITH LABOR NEGOTIATORS:

Pursuant to Government Code § 54957.6

City Negotiators: Kate Zawadzki, Melissa Eads, Rachel Ancheta,
Douglas L. White, Jack Hughes

Employee Organizations: Dixon Professional Firefighters Association

Dixon Police Officers Association

Public Employees Union, Local One

Non-Represented Management Unit

Non-Represented Non-Management Unit

Dixon Mid-Manager's and Supervisor's
Association

Dixon Public Safety Mid-Manager's Association

Item Initiated By: Melissa Eads, City Manager

Authorized By: Melissa Eads, City Manager

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONFLICT OF INTEREST**
5. **APPROVAL OF AGENDA**
6. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**
 - 6.1 Proclamation Designating October 6, 2026 as National Night Out.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Melissa Eads, City Manager
Presented By: Mayor Steve Bird
 - 6.2 Receive a Presentation Regarding I-80/I-680/SR-12 Interchange Project:
Package 5.
Item Initiated By: Christopher Fong, P.E., City Engineer/Director of Utilities
Authorized By: Melissa Eads, City Manager
Presented By: Nick Burton, Solano Transportation Authority
7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
8. **ITEMS FROM THE CITY COUNCIL**
9. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar are considered by the Council/Agency to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Council/Agency considers the motion to adopt.)*
 - 9.1 Approve the Minutes from the September 1, 2026 Regular Meeting of the Dixon City Council.
Item Initiated By: Melissa Eads, City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
 - 9.2 Adopt a Resolution Approving the Enumeration of Claims.
Item Initiated By: Kate Zawadzki, Assistant City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Kate Zawadzki, Assistant City Manager
 - 9.3 Adopt a Resolution Authorizing the City Manager to Execute the Solano Express Intercity Transit Funding and Cost Sharing Agreement in the Amount of \$39,460, Representing the City of Dixon's Proportional Cost Share for FY 2026-27.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, City Manager
Prepared By: Brandon Thomson, STA, Senior Transit Mobility Coordinator

- 9.4 Adopt a Resolution Authorizing the City Manager to Execute the Memorandum of Understanding with the Solano Transportation Authority (STA) to Establish the Terms and Conditions Under Which the City Will Make Available a Designated Parking Lot to the STA for the Parking and Staging of Vehicles Used in Connection with Solano Express Route 30 Pilot Program.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, City Manager
Prepared By: Brandon Thomson, STA, Senior Transit Mobility Coordinator
- 9.5 Adopt a Resolution Authorizing the City Manager to Execute the Surplus Auction of Vehicles and Equipment That Have Reached or Exceeded Their Usable Lifespan.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, City Manager
Prepared By: Bruce Barrette, Interim Public Works Director
Linda Babb, Senior Administrative Clerk
- 9.6 Adopt a Resolution Suspending the Competitive Bidding Process Pursuant to the City of Dixon Purchasing Policy, Section 3.5.4, and Approving a Sole-Source Award to Long Beach BMW Motorcycles for the Purchase of One 2026 BMW R1300RT-P Police Motorcycle in an Amount Not to Exceed \$43,034.11; Authorizing the City Manager, or Designee, to Execute All Documents Necessary to Complete the Purchase; and Approving a Budget Amendment Increasing the Capital Outlay Appropriation in Police Grant Fund Account 560-00000-560200-00000 By \$3,034.11, From \$40,000.00 to \$43,034.11.
Item Initiated By: Robert Thompson, Chief of Police
Authorized By: Melissa Eads, City Manager
Prepared By: Lex Egbert, Sergeant
- 9.7 Adopt a Resolution Authoring the Following Personnel Actions:
1. Establish the Payroll and Accounting Technician Job Classification and Approving the Associated Salary Schedule.
2. Retitle the Accounting and Payroll Analyst to Payroll and Accounting Analyst and Amend Corresponding Job Classification.
Item Initiated By: Kate Zawadzki, Assistant City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Kate Zawadzki, Assistant City Manager
Rachel Ancheta, Human Resources Director
- 9.8 Adopt a Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Professional Services Agreement ("PSA") with AP Triton, LLC ("AP Triton") to Update the Emergency Services Master Plans for Both Fire and Police and the Municipal Services Review ("MSR") Associated with the General Plan Amendment, in the Amount of \$93,521, and Approve a Corresponding Budget Amendment with No Net Fiscal Impact.
Item Initiated By: Steve Peterson, Contract Planner, Kimley-Horn
Authorized By: Melissa Eads, City Manager
Prepared By: Steve Peterson, Contract Planner, Kimley-Horn

- 9.9 Adopt a Resolution of the City Council of the City of Dixon Authorizing an Update to the City's Conflict of Interest Code in Accordance with Provision of Law and Filing of the 2026 Local Agency Biennial Notice.
Item Initiated By: Melissa Eads, City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.10 Adopt a Resolution Authorizing City Staff to Utilize the Agreement with Bureau Veritas for Fire Plan Review and Inspection Services for a Maximum, Not-To-Exceed Budget of \$232,000 with a Term Thru July 31, 2027.
Item Initiated By: Randy Shafer, Fire Chief
Authorized By: Melissa Eads, City Manager
Prepared By: Emma McNeil, Fire Administrative Analyst
- 9.11 By Minute Action, Request City Council Approval of the Mayor's Recommended Appointment to the Transportation Advisory Commission.
Item Initiated By: Melissa Eads, City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
- 9.12 Adopt a Resolution Authorizing the City Manager to Execute an Agreement with Indigo Hammond & Playle Architects, LLP, to Perform a Space Needs Assessment and Space Use Redesign for City Hall, Engineering and the Municipal Service Center, Not-To-Exceed Budget of \$134,400.
Item Initiated By: Melissa Eads, City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Kate Zawadzki, Assistant City Manager
- 9.13 Issuance of the City Treasurer Quarterly Investment Report.
Item Initiated By: City Council
Authorized By: Melissa Eads, City Manager
Prepared By: City Treasurer Simon LeBleu

10. PUBLIC HEARINGS

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- 12.1 Adopt a Resolution to Close Certain Streets in Downtown Dixon for the Annual Dixon Christmas Tree Lighting Event on December 5, 2026; Establish Specific Use Conditions for the Event; Ratify Approval of a Contribution to the DDBA for Event Expenses in the Amount of \$5,000 from the Community Support Fund; Authorize the Use of the City of Dixon Logo to Be Used on Event Staff Shirts and Any Published Material for the Event; and Approve a Corresponding Budget Amendment.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, City Manager
Prepared By: Austin George, Recreation Manager
Presented By: Austin George, Recreation Manager

- 12.2 Receive an Annual Report on the City of Dixon's Read-Ride Golden Pass Program; Provide Staff Direction on Possible Program Adjustments; and Direct Staff to Report to City Council on the Program in Approximately One Year, as Fiscal Impacts May Arise.
Item Initiated By: Bruce Barrette, Interim Public Works Director
Authorized By: Melissa Eads, City Manager
Prepared By: Xavier Bates, Transit Supervisor
Presented By: Xavier Bates, Transit Supervisor
- 12.3 By Minute Action, Designate a Voting Delegate and Alternate Delegate for the 2026 League of California Cities Annual Conference and Expo.
Item Initiated By: Melissa Eads, City Manager
Authorized By: Melissa Eads, City Manager
Prepared By: Lupe Ruiz, Administrative City Clerk
Presented By: Melissa Eads, City Manager
- 12.4 Receive an Overview of Scope of Topics for the Upcoming Amendment to the Dixon General Plan 2040 to be Considered in Conjunction with the Harvest Master Plan and Southeast Annexation, Including Expansion of City Sphere of Influence, Creation of Area of Interest/Planning Area, Consideration of an Urban Growth Boundary/Green Line, Refinement of Current General Plan Policies, and Simplification and Streamlining of the General Plan.
Item Initiated By: Raffi Boloyan, Community Development Director
Authorized By: Melissa Eads, City Manager
Prepared By: Raffi Boloyan, Community Development Director
Presented By: Raffi Boloyan, Community Development Director

13. PUBLIC COMMENT (NON-AGENDA ITEMS)

14. ITEMS FROM THE CITY COUNCIL

15. ITEMS FROM THE CITY ATTORNEY

16. ITEMS FROM THE CITY MANAGER

17. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

	09/22/2026	07:00 p.m.	Parks and Recreation
CANCELED	10/06/2026	07:00 p.m.	City Council
	10/13/2026	07:00 p.m.	Planning Commission
	10/14/2026	05:30 p.m.	Vacaville Dixon Greenbelt Authority
	10/20/2026	07:00 p.m.	City Council
	10/21/2026	07:00 p.m.	Transportation Advisory Commission

18. ADJOURNMENT

Adjourn to the Regular Meeting of the Dixon City Council on October 20, 2026.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/CityofDixonCA)

Follow us on Instagram (www.instagram.com/cityofdixonca/)

I, Kristin M. Janisch, Elected City Clerk do hereby certify that I have created a true copy of the above notice and agenda to be delivered to each of the members of the Dixon City Council, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 600 East A St, Dixon, CA at 5:00 pm., Friday, September 11, 2026.

Dated: Friday, September 11, 2026

Elected City Clerk